BCS- Job 12.011552

10-34-560-01 \$3



PERSONNEL OFFI	CE USE ONLY
EEO Job Categories (Nos. a - 1)	Q E/A
Date Job Filled	7-5-70
Hired (hame):	BURNS, JAME
EEO Graph Updated	

Station:	KENV		Department:	News
a la Tiala	P/T Video Editor		Job Slo	ot No.:
Job Title:	1/1		Av	ailable: 9/13/2010
Shift:	ents: (Example - Typing s	speed, carry equ	ipment, Driver's Lice	nse)
		,		
See Attac	ched.			
Previous Greg Kn Miriar	Salary Range: Employee's Salary: ight m Shumway (Intern) yee's Name)	\$ 10.00	hr. per month or ho hr. per month or ho o hr. per month or ho	our (Starting)
CEO Pa		Free	Postings	
EEO Re	ferral Sources to Contact	Free	Postings	
				IS REQUIRED TO POST.)



JOB OPPORTUNITIES

Location:

KENV-TV, News 10, Elko, Nevada

Position:

P/T Video Editor

Shift:

To Be Determined

Typical Duties:

Operate studio cameras for all local newscasts and updates; Perform lighting duties as required for studio production; Responsible for "On-Air" switching of video and audio;

Operate character generator and audio board for news and

commercial production;

Shoot and edit news stories with Mini DV & SVHS equipment; Edit videotape for voice-overs, sound bites and packages; Responsible for maintenance of camera equipment and News

vehicle;

Knowledge of computers and web applications; and Perform other tasks related to the position as assigned.

Requirements:

Experience in video editing & studio cameras; Familiar with Pinnacle & Adobe editing programs;

Ability to work well under pressure and as a team member;

Typing and good spelling skills necessary;

Ability to read and write;

Must be able to lift and position up to 40 pounds lighting

instruments;

Previous television experience preferred, but not necessary;

and Pass pre-employment drug test.

Job Available:

Immediately

Contact:

Terry Hritz, KENV Station Manager

1025 Chilton Circle

Elko, Nevada 89801, email cwalker@MyNews4.com

RUBY MOUNTAIN BROADCASTING COMPANY AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

This employer does not discriminate on the basis of sex, age, race, color, religion, disability, national origin, marital or veteran's status.

Date Posted: 8/31/10



Kenv TV 10, Elko NV Job Opportunities

Date Posted

Dept

P/T Video Editor

08/31/10

560

View Previous Job Listings and Responses

Job ID:	J011552
Date Submitted:	09/01/2010
Job Title:	Part Time Video Editor
Compensation:	per hour
Employment Type:	parttime
Hours/Shifts:	
Education:	
Experience:	
Job Description:	Operate studio cameras for all local newscasts and updates; Perform lighting duties as required for studio production; Responsible for "On-Air" switching of video and audio; Operate character generator and audio board for news and commercial production; Shoot and edit news stories with Mini DV & SVHS equipment; Edit videotape for voice-overs, sound bites and packages; Responsible for maintenance of camera equipment and News vehicle; Knowledge of computers and web applications; and Perform other tasks related to the position as assigned.
Requirements:	Experience in video editing & camera operation; Familiar with Pinnacle & Adobe editing programs; Ability to work well under pressure and as a team member; Typing and good spelling skills necessary; Ability to read and write; Must be able to lift and position up to 40 pounds lighting instruments; Previous television experience preferred, but not necessary; and Pass pre-employment drug test
Benefits:	401K
Date Job Available:	09/01/2010
Job Category:	News
Contact's First Name:	Carrie
Contact's Last Name:	Walker
Fax:	775-785-1208
E-mail Address:	cwalk@MyNews4.com
Level of	City/Local Posting

Outreach:									
Other Outreach:	jobs posting@kvbc.com = staions postings: KRNV, KSNV, KENV, KYMA, KPVI, KCWY, KTVH. Andrew Christancho = KRNV website. Ryan Coleman = KRNV TV promo. Mark Shildstone= Medialine@medialine.com. Earlene Lefler= Nevada Broadcasters Association. Sylvia Wells= California Chicano News Assocation. State of Nevada Employment Office= Fax 775-689-1279								
Job Post Expiration:	09/15/2010								
For which station(s) are you advertising this job? KENV-TV									
Hide station(s) on job listing? No									
Attach EEO Data Form with Posting? Yes									

View Responses

Print

Station(s): KENV-TV

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_	College-Western Nevada Community	College-Great Basin College	College-Albertson College			пошк Бекеюршен Антогну	_	Centro De La Familia De Utah	Center for New Directions	Carson Valley Chamber of Commerce	Canyon County Workforce Development Center	Canyon County One-Stop Career Center	Boise One-Stop Career Center	Boise Job Service	Blackfoot Workforce Development Center	American Staffing	American Institute of Health Technology, Incorporated	Advocacy, Communication, Training-Employment Serivces	Adult High School-GED Center	Agency Name
_		Pat Collins	Glynna	Jennifer Zimmers	Leslie Kowe	Eric Grimes	Brad Goelsch		Bessie Katsilometes	Bill Chemock					Dan Baldwin		Sue Perry		Evelyn Cheney	Contact Name
	13 Pearl Street	1500 College Parkway Career Center-Berg Hall	2112 Cleveland Boulevard	PO Box 1238	1419 W. Bannock Street	PO Box 1236	155 North Taylor Street Suite 153	320 W. 200 South Suite 300 B	Campus Box 8380	1513 Highway 395	6107 Graye Lane PO Box 220	5909 Graye Lane	219 Maine Street	219 West Main Street	155 North Maple PO Box 9	1025 Shoshone Street, North #3	6600 Emerald	2222 West 3500, South #B1	1215 Franklin Avenue	Address1
	Yerington	Elko	Caldwell	Twin Falls	Boise	Fallon	Fallon	Salt Lake City	Pocatello	Gardnerville	Caldwell	Caldwell	Boise	Boise	Blackfoot	Twin Falls	Boise	Salt Lake City	Lovelock	City
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_	775-463-2412	775-738-8493	208-459-5000	208-733-9554		775-423-8587	775-423-5136			775-782-8144			208-334-6204	208-334-6233	208-785-2200	208-734-6452	208-377-8080	801-886-3442	775-273-9013	Phone
_	775-463-4334	775-738-8771	208-454-2077	208-736-3015	208-331-7860	775-423-1759	775-423-0717	801-521-6242	208-282-5160	775-782-1026	208-454-7720	208-454-7720	208-334-6222	208-895-8441	208-785-5036	208-736-7265	208-322-7658	801-886-3426	775-273-4908	Fax
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	Idaho Department of Labor	Idaho Commerce & Labor-Payette	Idaho Commerce & Labor-Mountain Home	-	Idano Commerce & Labor-Emmett	County	Idaho Commerce & Labor	Health and Welfare Department Region 4	Health and Welfare Department	HEALTH & WELFARE DEPT	Governor's Workforce Development Council	FAMILY COMMUNITY CENTER	Experience Works	Experience Works	Development Workshop, Incorporated	Department of Workforce Services- South Davis	Department of Health and Welfare	Davis Applied Technology Center-Adult Education	Crossroads Christian Counseling and CLub	Community College, Western Nevada	College
_	Selenia Mesa	James Smith	Albert Clement	Wayne Weiner	Rudy Hernandes	Jerry	John Russ	Leann Simmons		LETY	Claudia	HUMAN RESOURCES	Margie Alexander	Gerry Autry		K Leiker	Ruth Withington	Sandy	Jack		
	430 North 5th Avenue	501 N. 16th ST, STE. 107	1993 East 8th North	420 Falls Ave.	2030 S. Washington St.	513 N. Main Suite 1	219 Main St.	P.O. Box 83720	35 West Court Street	PO BOX 68	P O Box 83720	288 NORTH 1460 WEST	308 Shoshone St. E # 2	2115 Vista Ave. Suite A	555 West 25th Street	763 W 700 S	PO Box 4166	550 East 300 South	115 East 16th Street	10 21st Street	
	Pocatello	Payette	Mountain Home	Twin Falls	Emmett	Hailey	Boise	Boise	Weiser	GLENNS FERRY	Boise	SALT LAKE CITY	Twin Falls	Boise	Idaho Falls	Woods Cross	Pocatello	Kaysville	Idaho Falls	Hawthorne	
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	208-236-6710	208-642-9361	208-364-7788	208-735-2500	208-364-7780	208-788-3526	208-332-3575	208-334-6799	208-549-0811	208-366-7422x	208-334-2100	801-538-6161x	208-734-3305	208-429-8077	208-524-1550	801-298-6600	208-235-2875	801-593-2321	208-529-4673	775-945-2405	
	208-	208-642-7150	208-587-2964	(208) 736-3007	208- 365-6599	(208) 788-3041	208-334-6222	208-587-5024	208-528-5837	(208) 366-7422	208-334-3454	(801) 538-6479	208-732-6084	208-429-8084	208-523-3148	801-295-9127	208-236-6100	801-544-9098	208-529-4676	775-945-3621	
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MAXIMUS	LYON COUNTY SOCIAL SVC	Living Independent for Everyone	LINC	LDS EMPLOYMENT SERVICE	LDS EMPLOYMENT	LDS EMPLOYMENT	LDS EMPLOYMENT	JOIN, INC	JOIN, INC	JOIN, INC	JOIN, INC	JOB SERVICE	Job Service	Job Corp Center-Centennial	ITT Technical Institute-Murray, UT (Sale Lake City)	ITT Technical Institute-Boise, ID	Idaho State Department of Labor	
JOB PLACEMENT	JOB PLACEMENT	Val Johnson	JOB PLACEMENT	SCOTT	JOB ORDERS	JENNIFER	DAWN	JOB PLACEMENT	JOB PLACEMENT	JOB PLACEMENT	JOB PLACEMENT	SPENCER LaCHANCE		Sharon Marmon	Kelly Miller	Neil Whited	John Calkins	
C/O BUREAU OF INFORMATION SYSTEMS	1050 PYRAMID ST	2110 S Rollandent Ave RT 3, Box 301	2500 KOOTENAI ST	580 ROOSEVELT P.O. BOX 2345	10740 FAIRVIEW AVE	1525 LINCOLN AVE	780 WEST 8 SOUTH	768 AULTMAN ST	705 E 4TH ST	2152 RENO HWY STE 6	1500 COLLEGE PKWY	205 E. WATER TOWER RD	260 4th Avenue North	3201 Ridgecrest Dr.	920 West LeVoy Drive	12302 West Explorer Drive	5440 West Franklin Road, Suite 100	
BOISE	SILVER SPRINGS	Idaho Falls	BOISE	POCATELLO	BOISE	OGDEN	SALT LAKE CITY	ELY	WINNEMUCCA	FALLON	ELKO	MERIDIAN	Twin Falls	Nampa	Murray	Boise	Boise	
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(208) 376-6907	(775) 577-5093	208-529-6804	208-384-5037	(208) 232-0740	(208) 375-1447	(801) 394-3615	(801) 240-7269	775-289-3069	775-623-6219	775-423-0672	775-738-4900	(208) 895-8441	208-736-3007	208- 442-4506	801-263-3497	208-322-0173	208-332-7417	232-0865
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PERSHING COUNTY	PERSHING CO LIBRARY	PERSHING CO JUVENILE DEPT	PAIUTE TRIBAL COUNCIL	Ohio and Illinois Centers for Broadcasting	Ogden Community Action Agency	Odgen-Weber Applied Technology Center	Northern Regional Council on Workforce Services	NEW DIRECTIONS	NEVADA'S JOB LINK-WINNEMUCCA	NEVADA'S JOB LINK	NEVADA'S JOB LINK	NEVADA VOCATIONAL REHAB	NEVADA VOCATIONAL REHAB	NEVADA VOCATIONAL REHAB	NEVADA VOCATIONAL REHAB	NEVADA STATE WELFARE	NEVADA DEPT of EMPLOY & TRAINING	Nevada Department of Employment, Training & Rehabilitation	Nevada Broadcasters Association	
JOB POSTINGS	ERIKA	DEE	PLEASE POST	Gary James			Richard Nelson	JANE DUKE	JOB BANK	KATHY BROWN	JOE PRATT	JOB PLACEMENT	JOB PLACEMENT	JOB PLACEMENT	JOB PLACEMENT	VICKI PRATT	JOB BANK	Lori Groa	Earlene Lefler	
1475 CORNELL AVE	1125 CENTRAL AVE	535 WESTERN AVE	201 BOWEAN ST	9000 Sweet Valley Drive	3959 Grand Avenue	200 North Washington Boulevard	Utah Department of Workforce Services 480 27th Street	1910 UNIVERSITY DR	1125 CENTRAL AVE	121 INDUSTRIAL WAY	475 W HASKELL ST NO. 1	475 W HASKELL #2	475 5TH ST	172 6TH ST	1187-B HIGH SCHOOL ST	475 W HASTELL ST		Elko JobConnect 172 Sixth Street	1050 East Flamingo Road Suite S-102	450 WEST STATE ST., 2nd FL
LOVELOCK	LOVELOCK	LOVELOCK	LOVELOCK	Valley View	Ogden	Ogden	Ogden	BOISE	LOVELOCK	FALLON	WINNEMUCCA	WINNEMUCCA	ELY	ELKO	GARDNERVILLE	WINNEMUCCA	LOVELOCK	Elko	Las Vegas	
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89419	89419	89419	89419	44125	84401	84404	84409	83725	89419	89406	89445	89445	89315	89801	89410	89445	89419	89801	89119	
775-273-3200x	775-273-2216x	775-273-2769x	775-273-7861x	216-447-9117	801-399-9281	801-627-8426	801-626-0319	208-769-3445x	775-623-6520x	775-423-5115x	775-623-6520x	775-623-6544x	775-289-1675x	775-289-1675x	775-782-0206x	702-623-6557x	775-778-9573x	775-753-1900	702-794-4994	
775-273-3244	775-273-0421	775-273-5113	775-273-1144	216-642-9232	801-399-9887	801-627-8464	801-394-7375	(208) 769-3367	775-623-6523	775-422-1450	775-623-6523	775-623-6546	775-289-1611	775-289-1611	775-782-0214	(702) 623-6566	775-778-9574	775-753-7212	702-794-4497	
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Job Resources for (job ID): J011552

-			1	1					_	_
Total Resources: 106	Workforce Development	West Idaho Training Company	Welfare Division- Self Reliance	VOCATIONAL REHABILITATION	UTAH'S JOB CONNECTIONS	UTAH'S JOB CONNECTION				
		Glen Roach	Leanne Simmons	MENDIE MOYES	HOLLY HUGHES	JOHN MILLER	JOB PLACEMENT	BRIAN	JOB PLACEMENT	PLACEMENT
	533 26th Avenue Suite 204	3525 Arthur Street	450 West State Street	1325 ALBION	6003 CASSIA ST	912 12TH AVE S #-C	650 W STATE ST	3350 AMERICANA TER #-210	305 N MAIN ST STE 100	5735 S REDWOOD RD
	Ogden	Caldwell	Boise	BURLEY	BOISE	NAMPA	BOISE	BOISE	TOOELE	TAYLORSVILLE
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	801-394-9774	208-454-3051	208-334-6535	208-678-3838x	208-322-3738x	208-465-8414x	208-334-3390x	208-334-3650x	435-833-7310x	801-269-4700x
	801-394-9841	208- 454-3053	208-334-6912		(208) 327-7493	(208) 465-8416	(208) 334-5305	(208) 334-3661	(435) 833-7395	(801) 269-4830
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WALKER, CARRIE

From:

WALKER, CARRIE

Sent:

Tuesday, August 31, 2010 5:42 PM

To:

_JOB <mark>POSTIN</mark>GS; Mark Shilstone (<mark>Mediali</mark>ne) (medialine@medialine.com); Earlene L<mark>efler (NBA);</mark> Sylvia Wells

(ccnmainfo@ccnma.org); HRITZ, TERRY

Subject:

Post the KENV Part Time Video Editor

Importance: High

Attachments: KENV Part Time Video Editor 2010.doc; KENV Postings.xls

Please post the attached KENV Part Time Video Editor in your posting location.

Also attached is a summary of current job openings are KENV.

Thank you,

Carrie Walker

KRNV Business Manager cwalker@MyNews4.com 1790 Vassar Street Reno, NV 89502 775-322-4444 Ex 1207 www.MyNews4.com



Elko Nevada Job Connect 172 6th Street Elko, NV 89801

4001 S. Virginia St Ste H Reno NV 89502 Phone: 775-834-1970 Fax: 775-688-1279

businessservices@nvdetr.org

Web Site: http://www.nevadajobconnect.com

Fax:775-753-7212

Date: 9/1/10

BUSINESS INFORMATION

HP Color LaserJet 2840

7757851208 Sep-1-2010

8:33AM

Fax Call Report

Job Date Time Type Identification Duration Pages Result 9/ 1/2010 2638 8:29:40AM Send 17757537212 3:36 OK

> JobConnect start here.

Elko Nevada Job Connect 172 6th Street Elko, NV 89801 Fax:775-753-7212

4001 S. Virginia St Ste H Reno NV 89502 Phone: 775-834-1970 Fax: 775-688-1279 businessservices@nvdetr.org Web Site: http://www.nevadalobconnect.com

BUSINESS INFORMATION

Business Name: Ruby Mountain Broadcasting Company dba: ERNV News 10 Address: 1025 Chilton Circle City: Elko State: NV Zip Code: 89801 Contact Person: Carrie Walker, KRNV Business
Phone # 775-322-4444 Ex 1207 Fax # 775-785-1208 E-mail address: cwalker@MyNews4.com Contact Person: Carrie Walker, KRNV Business Manager Nevada Unemployment Insurance Contributions # FEIN# Business Legal Name: Ruby Broadcasting Company URL Address: Nature of Business: Television Total number of employees: 5 Company Benefits:

Health Insurance Vacation Sick Leave Holidays Childcare None given

Mandatory: Does the business have federal contracts over \$100,000? ⊠No ☐Yes Is the business under an Affirmative Action court order? No Yes

Physical location of job site, if different than above:

JOB OPENING INFORMATION

Job Title: Part Time Video Editor Number Of Openings: One Starting Wage S 10.00 Duration: ☐F/T Reg ☐P/T Reg ☐F/T Temp. ☐P/T Temp. Hours Per Week: 20 Days: Monday Tuesday Wednesday Thursday Friday Saturday Sunday Minimum Experience: DOE Shift Hours from: TBA to Education Level Requirements: None GED/H.S. Some College Degree NV DL □No ☑Yes If yes, what class? C Any endorsements? DMV Printout Required? No Yes Own Transportation Required? \| \text{No} \| \text{Ves} \| \text{Is the Job site on or near a bus line?} \| \text{No} \| \text{Ves} \| \text{V Typing Speed: Not specified wpm Licenses/Certifications required: Lifting Required* 50 lbs. Consistently Occasionally Tests: ⊠Drug □Physical ⊠Background □Credit □Proficiency in Typing /wpm □Other Job Duties: (What does this person do during a normal shift, what skills are required to do this work?) if more space is required, please use separase sheet or include job/possion description. See attached or follow Job Skills/Requirements: See attached or following Referral Instructions - Contact Name: Human Resources Apply Via: Apply online to Email resume to cwalker@MyNews4.com

⊠Fax resume to fax number 775-785-1208 Send direct between and

Call for appointment between Mail resume to 1025 Chilton Circle Elko, NV 89801

Instead of a resume, will you accept a completed General Application? Is this a confidential replacement position? ⊠No ☐Yes

04/09/08 TP

WALKER, CARRIE

From: mark [mark@medialine.com]

Sent: Wednesday, September 01, 2010 8:35 AM

To: WALKER, CARRIE

Subject: FW: EEO Confirmation letter

Please allow this to serve as confirmation of receipt of the following job listing(s) from : $\frac{\text{KENV}}{\text{N}}$ on $\frac{09}{01}$

PART TIME EDITOR

The listing(s) will run for a 30 day period on our national television job listing service (unless you indicated otherwise) and then automatically remove themselves from the system.

If you need further documentation for your EEO files, please feel free to contact us at:

Phone: 800-237-8073

Email: medialine@medialine.com

Fax:831-6485204

Mailing address: Box 51909, Pacific Grove, CA 93950

Contact: Mark Shilstone, Manager

Thank you for using MediaLine, Mark Shilstone Manager MediaLine

WALKER, CARRIE

From: Earlene Lefler [earlene@nevadabroadcasters.org]

Sent: Wednesday, September 01, 2010 8:37 AM

To: WALKER, CARRIE

Subject: RE: Post the KENV Part Time Video Editor

Both positions posted......Earlene

Earlene Lefler Nevada Broadcasters Association 1050 E. Flamingo Road, Suite 102 Las Vegas, NV 89119 702-794-4994



----Original Message----

From: WALKER, CARRIE [mailto:CWALKER@KRNV.com]

Sent: Tuesday, August 31, 2010 5:42 PM

To: _JOB POSTINGS; medialine@medialine.com; Earlene Lefler (NBA); ccnmainfo@ccnma.org; HRITZ, TERRY

Subject: Post the KENV Part Time Video Editor

Importance: High

Please post the attached KENV Part Time Video Editor in your posting location.

Also attached is a summary of current job openings are KENV.

Thank you,

Carrie Walker

KRNV Business Manager cwalker@MyNews4.com 1790 Vassar Street Reno, NV 89502 775-322-4444 Ex 1207 www.MyNews4.com

No virus found in this incoming message. Checked by AVG - www.avg.com

Version: 8.5.441 / Virus Database: 271.1.1/3105 - Release Date: 08/31/10 18:34:00

Elko Part Time Video Editor Applications 2010.xls

	000-10-1000	034-40-4050	NUMBER	CATALOG		
	3/1/10	0/4/40	Date	APP		
	a/ // O Durns, James		Applicant'sName			
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	Referral		Res	CHICA	•	
	P/T Video Editor		, t	Applying for Specific	\	
	Hritz		Forwarded To	Dept. App		
	Creek, NV 89815	752 Hayland Spring				
	(775) 778-0335		Phone			

1/1/2006

SUNBELT COMMUNICATIONS COMPANY HIRE AUTHORIZATION

STATION:	CENVDEPARTMENT: () eu LS
POSITION:	Lides Elitor Ply
	STATUS: F/T P/T (Circle One)
(1)	Company-wide Posting
(2)	KENV Web Site
(3)	TV Jobs
(4)	State of Nevada Employment Department
(5)	A2N2 (Sales positions only)
(6)	California Chicano News Media Assoc. School of Journalism
(7)	
(8)	
(9)	
(10)	
INTERVIEWEES:	
Name James Buin	Referral Source (list each name, log number, date Interviewed and recruitment source Log No. Date Interviewed Recruitment Source S 034-10-1050 91110 Vefeal
	TOTAL INTERVIEWS

HIRE AUTHORIZATION	
Position: Video Elizon Station 55	NV
Candidate Hired: James Burns	
RESULT/SYNOPSIS (why you chose this candidate; must l	e completed):
Jim was hired because of h	is aditing
expense din was a studie	of the
GBC Brownast technology progra	
was on KENN DITENDIA tre	progan.
Referral Source (how they heard about job)	<u>Name</u>
Selected:(Referral source)	MES BUINS (Candidate hired)
Start Date: 917 Replacing: Ireg	
APPROVED BY: President DATE:	9-3-10